

## **Admission procedure for the program**

### ***Romanian Language for Foreign Citizens***

#### **Candidates from EU Member States, EEA and the Swiss Confederation**

#### **The admission process includes the following steps:**

- Upload the application file to the address <https://admitere.ucdc.ro/lrps/> within the time frame specified in **Appendix 4\_Admission Calendar**.
- Recognition of diplomas: It is necessary to have previous studies equivalized through the National Center for Recognition and Equivalency of Diplomas (CNRED). This process can be done either independently or through our university during the admission process.
- Enrollment until 04.10.2026.

#### **The application file is submitted online by accessing the platform**

- <https://admitere.ucdc.ro/lrps/>
- All documents must be named according to the following model:  
Example: Application form for admission\_Last name

#### **The application file will include:**

##### **1. DCCU documents:**

- a. Application form for admission (link **Appendix 1\_Application form for admission**)
- b. Consent for the processing of personal data (link **Appendix 2\_Consent for the processing of personal data**)
- c. Proof of payment of the admission fee.

##### **2. Certificate of recognition of studies**

This document can be obtained:

- independently by accessing the address <https://cnred.edu.ro/> and submitting an online application depending on the type of school document subject to recognition
- through our university during the admission process.

Required documents to obtain the certificate of recognition of academic documents for enrollment in the ***Romanian Language for foreign citizens*** study program

(National Center for Recognition and Equivalence of Diplomas (<https://cnred.edu.ro/>) (<https://cnred.edu.ro/recunoastere-studii-cetateni-europeni-admitere-licenta-in-romania/>):

- a. Application form for recognition of studies for enrollment in a bachelor's degree/preparatory year of Romanian, EU citizens, for file submission in physical format (**Appendix 3\_Application form for recognition of studies for European citizens 2026**);
- b. The school document that must be recognized:
  - Baccalaureate diploma or equivalent document
  - Transcript

- copy, if the study document is issued in Romanian, English, French, Spanish, Italian
- copy and legalized translation into Romanian for documents issued in other foreign languages.

At the address below, you must check whether the study document must have **the Hague Apostille** or **supra legalization**.

(<https://cnred.edu.ro/lista-statelor-pentru-care-se-solicita-apostilarea-sau-supralegalizarea/>)

- c. Identification paper, copy
- passport / identity card
  - proof of legal name change (if applicable), copy for documents (in Romanian/English/French/Spanish/Italian) and legalized translation (for other languages)
  - proof of protection on Romanian territory – for refugees
- d. Proof of payment for CNRED evaluation fee – 100 Lei per file (persons in a form of international protection are exempt from paying the fee), which can be paid in lei:
- at the CNRED cashier's office, Monday to Thursday, between 9:00-12:00, 13:00-15:00
  - through Ghişeu.ro
  - from abroad, fees can also be paid in Euro, by Payment Order / Bank Transfer, mentioning the account below:  
[Beneficiary](#): Ministry of Education and Research  
[Tax Registration Number](#): 13729380  
[Bank](#): Romanian Commercial Bank – BCR, branch University  
[IBAN Code](#): RO35RNCB0080005630300077  
[SWIFT Code](#): RNCBROBU  
[BIC Code](#): RNCB  
 The fee will be calculated according to the [National Bank of Romania official exchange rate](#) on the day of the payment.

**Note:** The beneficiary's IBAN number along with owner's and employer's name (if applicable) must be referred to on the proof of payment!

### **Evaluation of documents**

The processing time is 30 days from the date of registration of the application, which should include proper and complete documents.

If considerable research or correspondence to obtain necessary information is required, during unusually busy periods or when circumstances beyond our control prevail, the time span as indicated above may be extended.

Check the status of the file by accessing [File status check](#)

### Issuing the certificate

- in electronic format, through the PCUe platform, for files submitted online
- at the CNRED headquarters, to the representative of our university, if the file was sent to CNRED by our university
- by post, to our university.

### 3. Personal identification documents, in copy

- a. birth certificate (legalized copy for documents issued in Romanian, English or French and legalized translation for documents issued in other languages);
- b. marriage certificate (if applicable) (legalized copy for documents issued in Romanian, English or French and legalized translation for documents issued in other languages);
- c. passport (pages 1-4) valid for at least 6 months from the date of receipt of the Certificate for recognition of studies issued by CNRED;
- d. identity card certifying permanent residence abroad;

**4. The medical certificate** must be issued in Romanian, English or French and must mention the candidate's current health status.

### 5. Authenticity Statement ([Appendix 6\\_Authenticity statement](#))

If the registration is done through a legal representative, then a notarized power of attorney, translated and legalized in Romanian, English or French, is required. This power of attorney will necessarily include the contact details of the legal representative and the candidate (surname, first name, passport number, postal address, telephone number, e-mail address) and the actions that the legal representative can take on behalf of the candidate (registration, receipt of the Certificate of recognition of studies, payment of fees or withdrawal from the study program).

### Enrollment (deadline 05.10.2026)

The candidate presents himself/herself to the secretariat of the Faculty of Foreign Languages and Literatures with the following documents:

- a. Application form for enrolment (link [Appendix 1\\_Application form for admission](#));
- b. Declaration of authenticity (link [Appendix 6\\_Authenticity statement](#));
- c. Consent for the processing of personal data (link [Annex 2\\_Consent for the processing of personal data](#));
- d. The Certificate for recognition of studies issued by CNRED, in original;
- e. Original identity documents, as well as copies and legalized translations in the original, as uploaded in the application file; the translation must be done by an authorized translator;
  1. birth certificate
  2. marriage certificate (if applicable)
  3. international passport with a validity of at least 6 months starting from 05.10.2026

4. national identity card or other document attesting permanent residence with full address.
- f. Original study documents, as well as copies and legalized translations in the original, as uploaded in the application file; the translation must be done by an authorized translator; the documents depend on the intended study program (preparatory year of Romanian language, bachelor's degree, master's degree, doctorate)
  1. High school diploma
  2. High school transcript
  3. Bachelor's degree
  4. Bachelor's Transcript
  5. Master's degree
  6. Master's Transcript
- g. Original medical certificate and the original translation into Romanian by an authorized translator and legalized by a notary, attesting to the candidate's current health status.
- h. For **study programs taught in Romanian**, candidates must present one of the documents below, which attests to their knowledge of the Romanian language with the minimum level required by each faculty:
  - diploma of graduation from the preparatory year of Romanian language or
  - certificate of linguistic competence for Romanian language issued by an authorized institution in this regard or
  - certificate proving that the applicant has attended at least 4 consecutive years of studies in Romanian language.For **study programs taught in English**, candidates must present:
  - internationally valid language proficiency certificates, issued by institutions authorized in this regard (Cambridge, TOEFL, IELTS) ([link Appendix 7\\_ List of EN language proficiency exams](#)) or
  - certificates proving that they have studied for at least 4 years in English or
  - certificates proving that the official language of their country is English.
- i. Proof of payment of registration and tuition fees in original;
- j. If registration is made through a legal representative, then a notarized power of attorney, translated and legalized in Romanian, English or French, is required. This power of attorney will necessarily include the contact details of the legal representative and the candidate (surname, first name, passport number, postal address, telephone number, e-mail address) and the actions that the legal representative can take on behalf of the candidate (registration, receipt of the Letter of Acceptance to Studies, payment of fees, withdrawal of money in case of a negative response regarding the study visa or withdrawal from the study program).
- k. 4 photos  $\frac{3}{4}$  cm;
- l. file folder (cardboard).

### **Fees for the *Romanian Language for Foreign Citizens* study program**

- The non-refundable admission fee is 100 Euro or the equivalent amount in Lei at the exchange rate of the National Bank of Romania on the day of payment.
- Tuition fee is 1900 EURO.
- The admission fee and tuition fee can be paid by bank transfer:  
Beneficiar: Universitatea Creștină „Dimitrie Cantemir” București  
Banca: BRD-Groupe Société Générale, sucursala CALDERON  
Cod IBAN: RO19BRDE410SV31470114100.

### **EU registration certificate**

EU/EEA/CH citizens studying in Romania do not need a study visa, but they need a residence certificate, since their stay for studies exceeds 3 months.

In this regard, access the website of the General Inspectorate for Immigration to find out information about the registration certificate (<https://igi.mai.gov.ro/studii/>). Address: str. Lt. Col. Marinescu Constantin, nr. 15A, Sector 5, Bucharest.